

NCCCLA Board Meeting Minutes
January 28, 2021 3 PM
Agenda

Attending

*Jennifer Seagraves, President
Samantha O'Connor, Vice President
Shannon Paul, Secretary
Maria Saldarriago Osorio, Treasurer
Cheryl Ann Coyle, Immediate Past President
Katy Hoffler, Communications Officer
Angela Davis, Webmaster
Cheryl Ann Coyle, Advocacy Chair
Leslie Queen, Procedures Officer

Alisha Webb, Awards Chairperson
*Retha Hall, Nominating Officer
*Jenny Thomas - Archives
Alicia Hartley, Membership Chairperson
Katy Hoffler, District 1 Director
Paula Hopper, District 2 Director
*Alan Unsworth, District 3 Director
*Maryellen O'Brien, District 4 Director
Joel Ferdon, District 5 Director
Ali Norvell, District 6 Director

*Unable to attend

Call to Order

Meeting called to order at 3:03 pm by Samantha O'Connor.

Approval of Minutes

https://drive.google.com/file/d/1zg0RowI4pidrw0zpxwBNZZapMbp_b31a/view?usp=sharing

Motion to approved by Ali Norvell, seconded by Paula Hopper.

New Business

Update on the board leadership

Samantha O'Connor: An anonymous letter was sent about Jennifer Seagraves, Board President. The letter accused her of inappropriate political behavior. The issue was investigated by the V.P and Advocacy Chair and the claim was not substantiated. Jennifer is currently on a leave of absence but will return for the February meeting. Cheryl Ann Coyle noted that a letter should and will be sent to the membership noting that an anonymous claim against a member was made, investigated, and closed.

Equity Committee Report (Brittany Champion and Elizabeth Baker)

Elizabeth Baker reported on the work of the committee, focusing especially on a collection development tool being developed. The tool focuses using collection development as means of advancing equity and diversity in community college libraries. Brittany Champion affirmed the work.

Samantha asked whether this subcommittee should be a standing committee. Elizabeth agrees that this is a good idea. Leslie Queen will investigate further but believes that it merely requires a board vote. Cheryl Ann Coyle asks for a committee statement of purpose, plan for membership, and general idea of how the committee will function in the future. Elizabeth and Brittany will report back in April.

Reports

Advocacy- Cheryl Ann Coyle

No responses yet to the request for student videos. A reminder that three from each district is hoped for.

Procedures-Leslie Queen

Nothing to report

Treasurer- Maria Saldarriago Osorio

Member Planet made the deposit of the money we requested. This is the message they sent to me, and since then we have been getting the deposits regularly (every week).

“I do apologize, unfortunately this was a clerical error, as our team is in the middle of a shifting our procedure for transfers from a manual to automatic process which we will be shifting entirely over to by the beginning of 2021, we will have more information that we will be sent out to our admins in the coming months on any steps needed by your group.

Our Finance Department has informed us that the funds totaling, \$1,130.95 were sent out as of 12/21/20, and should clear into your bank account no later than 12/26/20.”

SUMMARY OF ACCOUNTS Statement Date 01/04/2021				
Accounts	Beg. Balance	Debits	Credits	Ending Balance
SECU Interest Checking	\$9,873.76	\$251.00	\$1,391.95	\$11,014.00
SECU Money Market Shares	\$6,226.34	\$0.00	\$1.16	\$6,227.50
SECU Money Market Shares	\$22,386.74	\$0.00	\$4.16	\$22,390.90
SECU Shares	\$26.27	\$0.00	\$0.00	\$26.27

BB&T Checking	\$5,786.95	\$0.00	\$0.00	\$5,786.95
Totals	\$44,300.06	\$251.00	\$1,397.27	\$45,445.62
Current Balances at 01/28/2021				
Checking=\$1,364.11				
Money Market Big=\$22,390.90				
Money Market Small=\$6,227.50				
BB&T=\$5,775.95				
North Carolina Community Foundation / The Scottie W. Cox Memorial Scholarship of NCCCLA / Statement of Activity				
Period / Quarter	Beginning Fund Balance / Year to Date through	Ending Balance	Remaining Available to distribute	
October 01, 2018 through December 31, 2018	\$0.00	\$23,054.70	\$1,260.00	
January 01, 2019 through March 31, 2019	\$23,054.70	\$25,039.42	\$1,260.00	
April 01, 2019 through June 30, 2019	\$23,054.70	\$25,435.08	\$1,260.00	
July 01, 2019 through September 30, 2019	\$23,054.70	\$24,326.40	\$260.00	
October 01, 2019 through December 31, 2019	\$23,054.70	\$25,464.36	\$1,240.00	
January 01, 2020 through March 31, 2020	\$25,464.36	\$21,125.62	\$1,240.00	
April 01, 2020 through June 30, 2020 *	\$21,125.62	\$39,624.94	\$1,240.00	
July 01, 2020 through September 30, 2020	\$25,464.36	\$39,811.70	\$240.00	

Communications- Katy Hoffler

Nothing to report

Conference Planning- Samantha

8 session proposals received, more are welcome. Samantha thanks all her committee members for their hard work.

Webmaster- Angela Davis

Nothing to report

Awards- Alisha Webb

Applications are open. Alisha reviewed the main awards and noted that as of today there are no nominations for the Life Membership award.

Nominating- Retha Hall

Nothing to report

Archives- Jenny Thomas

Absent

District 1- Katy

Nothing to report

District 2- Paula

Nothing to report

District 3- Alan Unsworth

Absent/Nothing to report

District 4- Maryellen O'Brien

Absent

District 5- Joel Ferdon

Nothing to report

District 6- Ali

District meeting in December

Next Meeting:

Will be scheduled by Jennifer Seagraves

Adjournment

Samantha adjourned at 3:41 pm.