

**NCCCLA Board Meeting
Wednesday May 19, 2021 2pm
Minutes**

Attending

Samantha O'Connor, President
**Brittany Champion, Vice President
Ali Norvell, Secretary
Alicia Hartley, Treasurer
Jennifer Seagraves, Immediate Past President
Katy Hoffler, Communications Officer
Angela Davis, Webmaster
Richard Garafolo, Advocacy Chair
Leslie Queen, Procedures Officer
Alisha Webb, Awards Chairperson
Elizabeth Baker, Equity Chairperson
Retha Hall, Nominating Officer

**Alan Unsworth, Dogwood Digital Library
Liaison
Jenny Thomas - Archives
Alicia Hartley, Membership Chairperson
**Nathan Stancil, District 1 Director
Colleen Kehoe-Robinson, District 2 Director
Maria Luisa Saldarriaga-Osorio, District 3
Director
Shannon Paul, District 4 Director
Touger Vang, District 5 Director
**Russell Taylor, District 6 Director

**unable to attend

Call to Order: 3:01 p.m.

Approval of Minutes: Touger Vang moved to approve. Retha Hall seconded. Approved.

New Business

- Scheduling webinars
 - a. Dates agreed are: June 10, June 24, July 8, July 22 and a TBD August date
 - b. Angela Davis will facilitate a June 10 LibGuide show/share, which will help determine topics for her later webinar and also be an opportunity for others to share
 - c. Jennifer Seagraves will host the June 24 on Leadership and CJCLS
 - d. Angela will host the July 8 webinar on LibGuides
 - e. July 22 is still open (Garrison Libby and Julie Reed mentioned as possible hosts for OER Task Force update)
 - f. Samantha will speak to Brittany Champion about the August date and hosting a webinar on outreach and marketing
 - g. Webinars will follow same format as last year and be open to Members only

Reports

Advocacy- Rich - Will set up the first meeting in June. The NCCCLA board needs to approve the outline for the Committee. **Alisha Webb: Motion. Touger Vang: Second. Approved.**

Membership- Alicia - No report

Equity- Elizabeth Baker - Still working on Equity toolkit; will then finalize name and by-laws. Will meet every other week beginning in June.

Procedures-Leslie - No report

Treasurer- Alicia - See report. No significant changes.

SUMMARY OF ACCOUNTS Statement Date 04/21/2021				
Accounts	Beg. Balance	Debits	Credits	Ending Balance
SECU Interest Checking	\$12,966.02	\$4,229.18	\$2903.64	\$12,493.94
SECU Money Market Shares	\$6,229.37	\$1229.37	\$1.13	\$5001.13
SECU Money Market Shares	\$22,397.62	\$0.00	\$1,235.52	\$23,633.14
SECU Shares	\$26.28	\$1.28	\$0.00	\$25.00
BB&T Checking	\$5,775.95	\$780.39	\$0.00	\$4,995.56
Totals	\$47,395.24	\$6,240.22	\$4,140.29	\$46,148.77

Current Balances at 05/18/2021
Checking=\$12,681.54
Money Market Big=\$23,633.14
Money Market Small=\$5001.13
BB&T=\$4,995.56

Communications- Katy - No report

Conference Planning- Brittany - Brittany was not able to attend. She shared a brief update on the conference planning committee. PittCC will likely be the location for the conference: March 17-18th; pre-conference March 16th. A conference theme suggestion form will go out in June. Winner of the selected theme will be rewarded with free registration.

Webmaster- Angela - No report

Awards- Alisha - Award Winners: No submissions for Mertys Bell
Scotty Cox: one submission; approved for Irene Bunker. Irene is a UNCG student working at Wilkes CC. Will announce in the upcoming newsletter with bio information.

Nominating- Retha - No report

Dogwood Digital Library- Alan

Alan was not able to attend. He shared this report.

Cataloging our records in Summon: We are waiting for ProQuest to complete the creation of our Summon database. It should be any day now, and we will let you know immediately when it is available!

Marketing materials: The EC will be creating new, customizable marketing materials for all DDL members over the summer. Look for these prior to your campuses opening back up in the Fall!

Governing Board meeting: Our first members meeting will take place on Friday, September 17 at 10am - hold the date! We will be sending out invitations to your colleges' Governing Board representative soon. We are hoping to hold this meeting in-person at Stanly Community College, with the option to "Zoom" in for those who are unable to travel. More details to come soon!

OverDrive Magazines (Zinio): Through your Advantage or Advantage Plus account, you are now able to subscribe to 3,330 magazines (unlimited simultaneous use) for \$2,000 per college! Log in with your .adv account and select the "Shop" drop-down arrow and select "Simultaneous Use" to check it out! This is a great deal for those looking to move their periodicals to an accessible online format.

Want to renew early? No problem! Just email invoices@overdrive.com and you may pay early if you have funds left for the 2020-2021 FY

Archives- Jenny - No report

District 1- Nathan Stancil - No report

District 2- Colleen Kehoe-Robinson - Planning for summer meeting

District 3- Maria Luisa Saldarriaga-Osorio - Planning for July meeting. Meeting this week to discuss topics. Will have the July meeting online.

District 4- Shannon Paul - No report

District 5- Touger Vang - Planning upcoming meetings

District 6- Russell Taylor - No report

Next Meeting: Will send out invites for the rest of the year. 3rd Wednesday of the month at 3 p.m.

Adjournment: 3:30 p.m.