

**NCCCLA Board Meeting
February 29, 2024
10:00 a.m.**

Shannon Paul, President	Robert James, DEI Chair
Elizabeth Baker, Vice President	*Paula Hopper, LAC Chair
Lisa Shores, Secretary	*Alan Unsworth, Dogwood Digital Liaison
Maria Luisa Saldarriaga-Osorio, Treasurer & Membership	*Tim Hunter, NCLA CJCLS Liaison
Maria Luisa Saldarriaga-Osorio, Comms Officer	Nathan Stancil, District 1
Angela Davis, Webmaster	Leigh Russell, District 2
Michelle Milliken, Procedures Officer	Christy Earp, District 3
Vacant, Advocacy Chair	*Kris Obele Bele, District 4
Alisha Webb, Awards Chair	Dana Glauner, District 5
Retha Hall, Nominations Officer	Tina Adams, District 6
Jenny Thomas, Archivist	
* Unable to attend	

Call to Order

Meeting called to order at 10:05 a.m.

Approval of Minutes

Motion: Alisha Webb

Second: Retha Hall

Approved.

Old Business

Candidate for Vice-President/President-Elect

The call for nominations for Vice-President/President-Elect yielded two candidates. The deadline for returning their bio information to Retha is March 8, and one candidate has already returned theirs. Once the other candidate returns their information, Retha will work with Angela to send out the ballot to the membership.

Vice-President/President-Elect Position Description

Michelle read the Vice-President/President-Elect's job description and the board discussed options for changing it to make it more attractive to potential candidates. The position requirement of serving as the conference planning committee chair has been a hindrance for some who would otherwise like to run for the office.

Some of the issues discussed include:

- separating the conference chair responsibilities from the VP/President-Elect position;
- creating a standing conference planning committee with a president-appointed chair;
- changing the job description to make the VP/President-Elect a member of the conference planning committee who can be chair or appoint a chair while acting as a liaison to the board;
- or leaving the position as it stands.

It was noted that changes to the job description require a membership vote. The board tabled the discussion until the new VP/President-Elect takes office and get their feedback.

New Business

Communications Chair

Since Maria is treasurer and membership chair, she cannot also be the communications chair. Angela Davis has volunteered to take over as communications chair and relinquish webmaster duties to Nicole Vandiford. Shannon will invite Nicole to the next meeting.

Fall Elections

The board decided to wait until the VP/President-Elect takes office before setting the date for the fall elections. The board also needs to discuss the nomination process considering the new biennial conference schedule.

Reports

Treasurer's Report – Maria Luisa Saldarriaga-Osorio

No report. She is still trying to get the paperwork switched at the State Employees Credit Union.

Communications – Angela Davis

Please send all announcements to Angela for the newsletter.

Webmaster - Nicole Vandiford

No report.

Awards - Alisha Webb

Alisha asked everyone to promote the scholarships, especially the Lifetime Membership. Retha is going to nominate Gloria Kelly.

Nominations - Retha Hall

Retha will work with Angela on putting together the ballot soon after the March 8 bio submission deadline.

DEI - Robert James

All community college employees will receive the second of three surveys created by the Belk Center at NC State next month to see what DEI initiatives the committee should undertake. The third survey will go out later in the spring. Once Robert's committee collates the survey data, he will submit a session proposal to share the information with conference attendees.

Archives - Jenny Thomas

No report.

District 1 - Nathan Stancil

No report.

District 2 - Leigh Russell

No report.

District 3 - Christy Earp

No report.

District 4 - Kris Obele Bele

No report.

District 5 - Dana Glauner

District 5 meeting is scheduled for March 25 at Mitchell Community College.

District 6 - Tina Adams

She is planning a district meeting.

Next Meeting

Shannon will send a Doodle Poll regarding a date for the March meeting.

Adjournment

Meeting adjourned at 11:05 a.m.