



# DEI Committee

## Meeting Minutes

**May 12, 2022, 2:00 pm**

Meeting called to order at 2:10 pm by chair

Present: Elizabeth Baker, Committee Chair (Carteret CC); Robert James, Vice-Chair (Nash CC); Nathan Stancil (Johnston CC); Liza Palmer (Brunswick CC); Barbara Bera (Central Carolina CC); Colleen Kehoe-Robinson (James Sprunt CC).

Absent: Retha Hall (Central Piedmont CC); Touger Vang (Montgomery CC); BJ Thompson (Central Carolina CC); Morgan Pruitt (Central Carolina CC).

### **Agenda:**

- Review/approval of minutes April 14, 2022
- Officer positions/member updates
- Inclusive Library Services Toolkit
- SLNC Racial Equity Toolkit

### **Discussion Items:**

- **Minutes** from April 14, 2022
  - A group decision was made that there were not enough members present to hold a full meeting. The minutes will be approved at the next meeting.
- **Officer positions/member updates**
  - This agenda item will be addressed at the next meeting.
- **Inclusive Library Services Toolkit**
  - Elizabeth stated that she did not feel as if enough committee members were present to work on the toolkit fully. Therefore, she suggested that the groups give a quick overview of their progress to guide the next meeting.
  - She asked everyone to check their availability for June 9. With no conflicts from the members present, the next committee meeting will be June 9 at 2pm.
  - Elizabeth told the group that Nathan has already done a lot of work on the Definitions. He is ahead of everyone else. However, when listening to the other groups or completing the SLNC Racial Equity Toolkit, he may find additional words or terms to include in his section.
  - Liza reported for the Learning Outcomes committee. She told the group that she and Colleen have met and are looking for a model to help guide their work. However, to really complete their work, they need to hear more from the other groups.
  - Elizabeth agreed with Liza. The Introduction and Conclusion cannot be written until she and Touger know the overall direction of the toolkit.
  - Robert reported for the Best Practices group. He said that his group is communicating by email. They have created a shared document where they are depositing links to best practices. He stated that some of the practices are well-known. Since the other groups need guidance from his group, Elizabeth asked Robert if the Best Practices group would be ready to lead the June 9 meeting. She asked for this group to identify some themes, categories, etc. from their gathered links and maybe to start working on a written draft of their section. Robert agreed to this request.

- **SLNC Racial Toolkit**

- Elizabeth shared that this toolkit is an interactive, intensive learning experience. It is substantial in content and takes a while to complete. She encouraged members to complete it. She mentioned asking a representative from the SLNC (State Library of North Carolina) as a guest at a future DEI Committee meeting to discuss the toolkit.
- Nathan asked about asking the SLNC to present their entire presentation (from the NCCCLA Conference in March) as a part of the summer series that NCCCLA has done the past several summers. Nathan asked if the association would be offering this professional development training. Elizabeth responded that she didn't know. She had not heard about anything but the scheduled socials. With the new leadership for the association, the professional development training might not take place. However, she said that she would check. She added the DEI committee could sponsor a session if NCCCLA does not.

**Action items:**

- Elizabeth to send the link for the next meeting.
- Touger to research ALA grant for publishing/presenting the creation process and assessment results for the collection development toolkit.
- The groups to continue to work on their sections of the inclusive library services toolkit.
- Everyone to complete the SLNC Racial Equity Toolkit.
- DEI Committee to sponsor a professional development session (SLNC Racial Equity Toolkit)

**Next meeting: June 9, 2022, 2pm**

Meeting adjourned at 2:27 pm by chair

Notes recorded by: Elizabeth