

**NCCCLA Executive Board Meeting
February 4, 2025
3:00 p.m.**

Shannon Paul, Past President	Robert James, DEI Chair
Rich Garafolo, President/Vice President	Kayla Page, LAC Chair
Lisa Shores, Secretary	
Maria Luisa Saldarriaga-Osorio, Treasurer	
Angela Davis, Comms Officer	Nathan Stancil, District 1*
Nicole Stith, Webmaster	Leigh Russell, District 2
Michelle Milliken, Procedures Officer*	Christy Earp, District 3*
Carol Anne Hankinson, Membership Chair*	Kris Brown, District 4*
Vacant, Advocacy Chair	Dana Glauner, District 5*
Alisha Webb, Awards Chair	Tina Adams, District 6
Retha Hall, Nominations Officer	
Jenny Thomas, Archivist*	

*Unable to attend

Call to Order

Meeting called to order 3:02 p.m.

Approval of Minutes for December 3, 2024, and January 14, 2025.

Motion: Maria Luisa Saldarriaga-Osorio

Second: Tina Adams

Approved.

OLD BUSINESS

Mertys Bell Scholarship

- Rich verified that Maria changed the name of the SECU Money Market Share account to the Mertys Bell Scholarship fund following the vote at the January 2025 board meeting. Going forward, all funds donated to the Mertys Bell Scholarship will go into this account.

CCLINC District Officers

- As agreed at the January board meeting, Rich contacted all CCLINC District officers to let them know the CCLINC officers' positions have been eliminated.

Syndetics for NCCCE

- Syndetics would not allow NCCCLA to sign and hold the contract for NCCCE. Nor would they agree to bill all the colleges individually.
- Cleveland Community College has agreed to sign and hold the contract for Syndetics. They will pay the initial invoice and bill participating libraries for their portion.

Amending Conference Committee Document

- During the January board meeting, the board discussed what to do with any profit from the organization's conferences. The group suggested splitting the money equally between the Mertys Bell and the Scottie W. Cox scholarships. Rich is working with Michelle to determine whether the board can vote to make this change or if it must go to the full membership for a vote. He thinks the board can vote to amend the conference planning document to reflect this change. A draft of the changes will be provided at the next board meeting.

Conference Updates

- Angela has an email ready to send out to all members, including registered attendees, which will include all pertinent information regarding the conference.
- February 17 is last day to register for the conference, with current registration at 77.
- Keynote address will be given by Dr. Brian Merritt of the system office, and there will be a link included in the email for attendees to submit questions for the Q&A portion of the session.
- There will be a 50/50 scholarship raffle during the conference, and there will be a link in the event portal for access during the conference. Angela will also include the link in the email going out. Raffle tickets can be purchased ahead of the conference, and the deadline for purchase is Thursday at 10:30 before the noon business meeting. Raffle tickets are purchased through MemberPlanet.
- Angela asked everyone to submit any agenda items for the business meeting, including announcements. There is a form to submit these items with a deadline of Wednesday to give them time to prepare the agenda. Written reports to be included can be sent to Lisa ahead of time.
- There will be a morning social each day like last year, and Rich will do the welcome on the first day. Door prizes will also be available daily.
- NCCCLA trivia is planned for Wednesday.
- Angela continues to reach out to presenters encouraging them to log in to the platform

and fill out their bio information. Presenters can also contact Nicole or Angela if they would like to practice with the conference software ahead of the conference.

- Angela provided the link for people to volunteer to moderate sessions. She will make sure moderators have everything they need before the sessions.
- She is working on a tab for the socials, a link for door prizes, etc.
- Angela provided access to all her conference planning information for others to access, if necessary.

NEW BUSINESS

Web presence on NCCCLA for DDL and NCCCE

- The board discussed the benefits and drawbacks of adding a page or links to Dogwood Digital Library and Evergreen. Board members felt this would benefit both organizations, as well as NCCCLA. Angela questioned who would be responsible for updating information for those groups if this happens.
- Maria shared that DDL has a LibGuide housed at Surry Community College that she regularly updates. Maria contacted her group to get their feedback on this. She also shared a link to a document describing what DDL is and the benefits of joining.
- For NCCCE, Rich suggested a link to the catalog with information about the group, along with contact information. It was agreed that it makes sense to start with the basics for both organizations and add additional information later, as needed. Rich meets with the NCCCE Governance Board in the coming week and will discuss this with them.
- There was a brief discussion as to whether adding NCCCE to the NCCCLA webpage could be seen as exclusionary to the few remaining CCLINC schools. Currently, 50 of the 58 North Carolina Community Colleges are part of NCCCE, and at least 38 colleges are part of DDL. Everyone agreed that this is not an issue as there have always been colleges that were not part of CCLINC with no issues ever presented.

Vice President/President-Elect Responsibilities

At the May 2023 meeting, the board voted to remove conference planning responsibilities from the Vice President/President-Elect position to encourage more people to run for this office. At the April 2024 meeting, the board decided to reverse this decision; however, a vote was not held. Following a brief discussion, a motion was made to vote on rescinding the May 2023 vote and to keep conference planning as the main responsibility of the Vice President/President-Elect position.

Motion to rescind the vote that occurred in May 2023 to remove conference planning responsibility from the Vice President/President-Elect.

Motion: Alisha Webb
 Second: Leigh Russell
 Approved.

Reports

- **Treasurer's Report - Maria Saldarriaga Osorio**

SUMMARY OF ACCOUNTS Statement Date 02/04/2025				
Accounts	Beg. Balance	Debits	Credits	Ending Balance
SECU Interest Checking	\$17,709.47	\$251.00	\$1,165.77	\$18,624.24
SECU Mertys Bell Scholarship Award	\$5,171.34	\$0.00	\$7.94	\$5,179.28
SECU Money Market Shares	\$24,437.29	\$0.00	\$37.52	\$24,474.81
SECU Shares	\$25.13	\$0.00	\$0.01	\$25.14
Truist Checking	\$3,860.98	\$0.00	\$0.00	\$3,860.98
Totals	\$51,204.21	\$251.00	\$1,211.24	\$52,164.45
Current Balances at 02/04/2025				
SECU Checking=\$18,979.67				
SECU Money Market Big=\$24,474.81				
SECU Mertys Bell Scholarship Award=\$5,179.28				
Truist=\$3,860.98				
North Carolina Community Foundation / The Scottie W. Cox Memorial Scholarship of NCCCLA / Statement of Activity				
Period / Quarter	Beginning Fund Balance	Ending Balance	Remaining Available to distribute	

	/ Year to Date through			
January 01, 2024, through March 31, 2024	\$42,405.96	\$44,598.06	\$2,160.00	
April 01, 2024, through June 30, 2024	\$42,405.96	\$45,012.72	\$2,160.00	
July 01, 2024, through September 30, 2024	\$42,405.96	\$45,445.68	\$1,160.00	
Note: NC Community Foundation Minimum for Scholarship Funds is \$40,000				

- **Communications - Angela Davis**

- Angela requested permission from Claire at NC LIVE to include the NC LIVE Year in Review report as a blog post on the NCCCLA page. Everyone agreed this is a great idea. Angela said she will make sure the PDF is posted in case individual schools want to download their individual report.
- Alamance volunteered to be the next featured library for the newsletter.
- She requested recommendations for the next featured member. She would like to highlight people who have not been visible in the organization to encourage others to get involved.

- **Webmaster - Nicole Stith**

No report.

- **Awards - Alisha Webb**

Four people applied for a conference scholarship, and all were awarded by the committee - Shawn Ohtani, Derrick Flood, Gabriela Mundarain, and Addie Holloman. All have been notified and registered for the conference.

- **Nominations - Retha Hall**

She has received all the candidate's bios and is working on the ballot and link for voting. She will send all the information to Angela for posting when ready. The voting deadline is February 13.

- **Membership – Carol Anne Hankinson**

Not present. No report

- **DEI - Robert James**

Has a meeting scheduled for February 27.

- **Archives - Jenny Thomas**

Not present. No report

- **District 1 - Nathan Stancil**

Not present. No report

- **District 2 - Leigh Russell**

Nothing to report.

- **District 3 - Christy Earp**

Not present. No report.

- **District 4 - Kris Brown**

Not present. No report.

- **District 5 - Dana Glauner**

- Not present. No report.

- **District 6 - Tina Adams**

Nothing to report.

- Rich shared that he has created a list of all college personnel and will share this with Districts.

- Maria mentioned having a category in MemberPlanet to indicate the district for members. This discussion will be added to next month's agenda.

Adjournment

The meeting was adjourned at 4:08 p.m.