

**NCCCLA Board Meeting
September 2, 2025
3:00 p.m.**

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|-----------------------------------------------|------------------------------------|
| Shannon Paul, Past President | Robert James, DEI Chair |
| Rich Garafolo, President | Kayla Page, LAC Chair |
| Leigh Russell, Vice President/President Elect | |
| Kayla Page, Secretary | |
| Maria Luisa Saldarriaga-Osorio, Treasurer | Claire Leverett (NC Live) |
| Libby Stone, Treasurer Elect | |
| Angela Davis, Comms Officer | Katy Hoffler, District 1 |
| Nicole Stith, Webmaster | Colleen Kehoe-Robinson, District 2 |
| Michelle Milliken, Procedures Officer | *Christy Earp, District 3 |
| *Carol Anne Hankinson, Membership Chair | Ashley Apple, District 4 |
| Mark Lee, Advocacy Chair | Dana Glauner, District 5 |
| Alisha Webb, Awards Chair | *Tina Adams, District 6 |
| *Retha Hall, Nominations Officer | |
| *Jenny Thomas, Archivist | |

*Unable to attend

Call to Order (Rich @ 3:05)

Approve Minutes

(Rich @ 3:07, Shannon motioned to approve minutes and Leigh provided second to motion)

Old Business

- NCCCLA Districts

- Recruiting
- Meeting Responsibilities
- Election of New District Officers
- Promoting NCCCLA
 - Quarterly update meetings
 - Professional Development

New Business

- New Advocacy Committee Chair
(Rich introduced Mark Lee as new Advocacy Chair @ 3:08)
Mark shared that he will be reaching out to those involved in this role in the past for ideas and information

3:10 – Rich shared that Carolina Consortia will be reaching out to see how they can support community college libraries. They can provide professional development and speak to deals that are relevant to CCs. NCCCLA could be a sponsor for this type of PD. Rich will reach out for potential dates and times.

3:30 - System Office also needs to share with libraries when new resources are added and provide information on how to access or setup these new resources. StatPearls has new test bank titles. Nicole mentioned connecting with Jenna Miles for help in getting access to new test banks.

Angela and Nicole will work on StatRef PD with StatPearls

3:38 Robert suggested LAC taking over function of contacting system office for inquiries into new resources. Kayla volunteered to reach out to system office quarterly to inquire about new resources.

3:39 Rich discussed new elections in October 2026 and noted elections could occur before conference. Shannon recommended an August/September vote so new officers could start in October.

2026 NCCCLA Conference Update

3:43 _ NCCCLA conference will be at Surry CC in October 2026, save the date will be in upcoming newsletter announcement and the committee will begin to reach out to potential sponsors.

Reports

- **Treasurer's Report - Maria Saldarriaga Osorio**

3:45 Maria covered finances from Director's Institute and also shared that \$300 is available for district meetings

| SUMMARY OF ACCOUNTS Statement Date 09/02/2025 | | | | |
|------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|-----------------------|------------------------------------------|--------------------|
| Accounts | Beg. Balance | Debits | Credits | Ending Balance |
| SECU Interest Checking | \$23,372.08 | \$1,916.15 | \$117.85 | \$21,573.78 |
| SECU Mertys Bell Scholarship Award | \$5,759.32 | \$0.00 | \$10.74 | \$5,770.06 |
| SECU Money Market Shares | \$24,674.10 | \$0.00 | \$46.01 | \$24,720.11 |
| SECU Shares | \$25.16 | \$0.00 | \$0.01 | \$25.17 |
| Truist Checking | \$2,976.15 | \$0.00 | \$0.00 | \$2,976.15 |
| Totals | \$56,806.81 | \$1,916.15 | \$174.61 | \$55,065.27 |
| | | | | |
| Current Balances at 09/02/2025 | | | | |
| SECU Checking=\$21,691.33 | | | | |
| SECU Money Market Big=\$24,720.11 | | | | |
| SECU Mertys Bell Scholarship Award=\$5,770.06 | | | | |
| Truist=\$2,976.15 | | | | |
| | | | | |
| North Carolina Community Foundation / The Scottie W. Cox Memorial Scholarship of NCCCLA / Statement of Activity | | | | |
| Period / Quarter | Beginning Fund Balance / Year to Date through | Ending Balance | Remaining Available to distribute | |
| January 01, 2024 through March 31, 2025 (Q1) | \$45,428.35 | \$45,942.47 | \$2,130.00 | |

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|------------|--|
| April 01, 2024 through June 30, 2025 (Q2) | \$45,428.35 | \$48,103.94 | \$2,130.00 | |
| July 01, 2024 through September 30, 2025 (Q3) | | | | |
| October 01, 2024 through December 30, 2025 (Q4) | | | | |
| | | | | |
| | | | | |
| Note: NC Community Foundation Minimum for Scholarship Funds is \$40,000 | | | | |
| Updates: Payments for District meetings: District 3: \$37.63 District 5: \$102.87 District 6: \$149.69 Reimbursement for Director's Institute: Paid to Leigh Russel: \$1,877.52 Event is self-financed through registration fees and sponsors. Payment for Member Planet membership: \$300.00 (paid on July 23). Upcoming: A meeting will be scheduled in September or early October to transfer the Treasurer position to Libby Stone. During this transition, we will update bank accounts and any other accounts that require payment changes. | | | | |

- **Communications - Angela Davis**

Noted Monday was deadline for newsletter and also discussed Fall virtual dates and OER Task force for next agenda

- **Webmaster - Nicole Vandiford**

Noted updates and asked for input, shared updating positions and reps online

- **Awards - Alisha Webb**

Quiet season, noted scholarships will open in January thru April

- ~~**Nominations - Retha Hall**~~

- ~~**Membership - Carol Anne Hankinson**~~

- **DEI - Robert James**

Nothing to report

● ~~Archives – Jenny Thomas~~

● **Advocacy – Mark Lee**

3:49 Mark noted that 10 individuals volunteered to be on the advocacy committee and he will be reaching out to them for ideas and reviewing past meeting minutes.

● **NC Live**

3:51- Claire shared that Dave from Beaufort CC will help advocate for libraries and help identify resources that have value

● **District 1 - Katy Hoffler**

3:54 – Katy shared they held an online meeting over the summer

● **District 2 - Colleen Kehoe-Robinson**

Working on ideas for getting together

● ~~District 3 – Christy Earp~~

● **District 4 - Ashley Apple**

Nothing to report

● **District 5 - Dana Glauner**

Met in summer, new chair elect from CPCC

● ~~District 6 – Tina Adams~~

Adjournment @ 3:59