

**NCCCLA Board Meeting  
November 4, 2025  
3:00 p.m.**

Shannon Paul, Past President

Robert James, DEI Chair

Rich Garafolo, President

Kayla Page, LAC Chair

Leigh Russell, Vice President/President Elect

Kayla Page, Secretary

Libby Stone, Treasurer

Angela Davis, Comms Officer

Katy Hoffler, District 1

Nicole Stith, Webmaster

\*Colleen Kehoe-Robinson, District 2

\*Michelle Milliken, Procedures Officer

\*Christy Earp, District 3

Carol Anne Hankinson, Membership Chair

\*Ashley Apple, District 4

Mark Lee, Advocacy Chair

Dana Glauner, District 5

Alisha Webb, Awards Chair

Tina Adams, District 6

Retha Hall, Nominations Officer

Claire Leverett

Jenny Thomas, Archivist

\*Unable to attend

**Call to Order**

3:05 - Rich

**Approve Minutes**

Working on Minutes from October to Present in December

**Old Business**

- Carolina Consortium  
Rich noted a good exchange of information and dialogue at recent meeting concerning working towards tailoring resources for community colleges. System office negotiations could be a possibility in the future.

- **OER Taskforce**  
Angela talked about abolishing the taskforce and asked about how to proceed with System Office task force. She asked about the OER Task Force webpage and asked if there was a need for the task force? Angela asked about a report needed to wrap up the dissolving the webpage and taskforce. Shannon noted that a final report could be a statement that presents why the task force is closing. The OER toolkit could be added to the Repository (recommended by Nicole).

## Reports

- **Treasurer's Report – Libby**  
3:21- Accounts moved over from Maria to Libby. Libby is going to talk with the bank on one account for both scholarships.  
Libby discussed moving \$15 to money mark shares to earn more interest. Jenny made a motion to move money into one money market account, Shannon provided a second to the motion. Vote was unanimous. None opposed. Libby discussed moving the money now that the motion was approved.  
3:38- Asked about thoughts for Grants for conference scholarships  
3:40 Question was asked about when approval for \$300 for district spending was approved/increased

SUMMARY OF ACCOUNTS Statement Date 09/02/2025				
Accounts	Beg. Balance	Debits	Credits	Ending Balance
SECU Interest Checking	\$21,573.78	\$1.00	\$119.51	\$21,692.29
SECU Mertys Bell Scholarship Award	\$5,779.55	\$0.00	\$8.87	\$5,788.42
SECU Money Market Shares	\$24,760.78	\$0.00	\$38.02	\$24,798.80
SECU Shares	\$25.18	\$0.00	\$0.00	\$25.18
Truist Checking	\$2,976.15	\$258.90	\$0.00	\$2,717.25
<b>Totals</b>	<b>\$55,115.44</b>	<b>\$259.90</b>	<b>\$166.40</b>	<b>\$55,021.94</b>
<b>Current Balances at 09/02/2025</b>				
SECU Checking=\$21,791.14				
SECU Money Market Big=\$24,720.11				
SECU Mertys Bell Scholarship Award=\$5,770.06				
Truist=\$2717.25				
<b>North Carolina Community Foundation / The Scottie W. Cox Memorial Scholarship of NCCCLA / Statement of Activity</b>				

Period / Quarter	Beginning Fund Balance / Year to Date through	Ending Balance	Remaining Available to distribute
January 01, 2024 through March 31, 2025 (Q1)	\$45,428.35	\$45,942.47	\$2,130.00
April 01, 2024 through June 30, 2025 (Q2)	\$45,428.35	\$48,103.94	\$2,130.00
July 01, 2024 through September 30, 2025 (Q3)			
October 01, 2024 through December 30, 2025 (Q4)			

**Note: NC Community Foundation Minimum for Scholarship Funds is \$40,000**

**Updates:**

- North Carolina Association of Community College Presidents (NCACCP) Meeting  
3:42- Rich was present at meeting. Noted Evergreen was not an option for ILS system proposals.  
3:45- Claire noted that information was provided on lack of increase in funding and contributions over the years from the community college level. She noted that it has been 30 years since community colleges have increased their funding contributions. Claire thanked all the librarians for sharing information with their presidents and for all the support and noted the information presented was well received.
- NCCCLA Liaison Position  
3:55- Nicole- Possible liaison to represent NCCCLA libraries to the North Carolina Community College Evergreen ILS Group (NCCCE)  
4:00- Rich- asked for motion to approve liaison position. Libby made the motion and Alisha provided a second to the motion. Vote was unanimous. None opposed.
- NCCCLA Conference Update  
4:01 Leigh noted that the next meeting would be 11/24

**Reports**

- **Communications - Angela Davis**  
Newsletter Deadline- 11/7
- **Webmaster - Nicole Vandiford**  
Updated broken links

- **Awards - Alisha Webb**  
Updating winners and recipients in archives
- **Nominations - Retha Hall-** nothing to report
- **Membership – Carol Anne Hankinson** - nothing to report
- **DEI - Robert James** - nothing to report
- **Archives - Jenny Thomas** - nothing to report
- **Advocacy – Mark Lee-** Talked with district reps about handbook and responsibilities.  
Still trying to chart a course.
- **District 1 - Katy Hoffler** - nothing to report
- **District 2 - Colleen Kehoe-Robinson** (unable to attend)
- **District 3 - Christy Earp** (unable to attend)
- **District 4 - Ashley Apple** (unable to attend)
- **District 5 - Dana Glauner** - nothing to report
- **District 6 - Tina Adams** - nothing to report

## **Adjournment**

4:14 Meeting Adjourned